

Title	Bonus Interactive Resource Course
Access 2007 Level 1	Using Data to Communicate
Access 2007 Level 2	Managing Information Effectively
Access 2007 Level 3	Effectively Managing Technical Teams
Access 2007 Level 4	Harnessing Innovation Within Teams
Access 2007 New Features	Using Data to Communicate
Excel 2007: Level 1	Finance Essentials
Excel 2007: Level 2	Managing Information Effectively
Excel 2007: Level 3	Fundamentals of Finance for IT Managers
Excel 2007: Level 4	Problem-Solving Skills
Excel 2007: New Features	Finance Essentials
Office 2007: New Features	Managing Information Effectively
Outlook 2007: Level 2	Fundamentals of Data Communication: Level 2
Outlook 2007: Level 3	Customer Service via Phone and Email
Outlook 2007: New Features	Effective Time Management for You
PowerPoint 2007: Level 1	Effective Presentations
PowerPoint 2007: Level 2	Developing Successful Training for Non-Training Professionals
PowerPoint 2007: New Features	Effective Presentations
Publisher 2007	Developing Successful Training for Non-Training Professionals
Word 2007: Level 1	Effective Business Writing (Includes Simulation)
Word 2007: Level 2	Practical Leadership (Includes Simulation)
Word 2007: Level 3	Advanced Business Writing (Includes Simulation)
Word 2007: New Features	Effective Business Writing (Includes Simulation)